

## Minutes of the Annual General Meeting

**Date:** 16 July 2014

**Venue:** Over Conference & Community Centre,  
The Doles, Over, CB24 5NW

**Present:** Chair Ruth Rogers, NEDs Mike Andrews, Mike Hewins,  
Sue Westwood-Bate, Graham Jagger

**In attendance:** Guarantor Anne Campbell  
CEO Sandie Smith and Angela Grief

### 1 Introduction and Apologies

Chair Ruth Rogers opened the meeting and welcomed all present.

### 2 Apologies

Apologies were received from NED David Neal, Guarantors Victor Lucas and Prof Mike Thorne.

### 3 Declarations of Interest

Sue Westwood-Bate declared her interest working in the Public Health Directorate for Cambridgeshire County Council.

### 4 Annual Report

The Report was well received by the Board who agreed the report is accessible to a wide audience.

### 5 Approval of Accounts

The Financial Statements for the period 3 May 2013 to 31 March 2014 were prepared by Prentis & Co LLP.

The Board approved the statements and authorised the Chair to sign the letter of representation on behalf of the Board.

### 6 Appointed of Auditor

It was agreed to appoint Prentis & Co LLP for the current financial year.

The meeting closed at 18.55.