

Healthwatch Cambridgeshire and Peterborough Reserves Policy

Healthwatch Cambridgeshire and Peterborough is committed to following good practice in all financial matters.

This policy sets out the amount of reserves that will be maintained to enable Healthwatch Cambridgeshire and Peterborough to meet its obligations in terms of outstanding pay, statutory redundancy payments and any other liabilities in respect of contracted services and leased premises.

It is accepted good practice that organisations maintain three to four months' operating costs.

The operating costs for the current financial year, 2018/19, are forecast to average at £45,700 per month. The target reserves level for the coming year, 2019/20, will therefore be £137,100 per annum. This represents an increase of £17,100 on the current reserve level.

In the interests of stability and business continuity the organisation aspires to retaining four months' operating costs.

This level will be reviewed annually by the Board of Directors.

Approved by Healthwatch Cambridgeshire and Peterborough Board of Directors
Date: January 2019

For Review
Date: January 2020

Responsible Officer
Chief Executive Officer of Healthwatch Cambridgeshire and Peterborough