

Healthwatch Cambridgeshire and Peterborough

Appointment of Directors

Purpose

1. This report recommends the appointment of two new Directors and an Associate Director to the Healthwatch Cambridgeshire and Peterborough Board.

Key issues

2. Following the retirement of three Directors in 2020, a competitive process has been undertaken to recruit new Directors. A number of high quality applications were received and those suitable short-listed for interview.
3. As a result of this process Philippa Brice and Ellie Addison are recommended to the Board as Directors. An updated table of Directors' retirement and reappointment dates is in Appendix 1.
4. The recruitment process has also identified a potential new Board role; an Associate Director (see Appendix 2). This role is a developmental role that allows a person to gain experience whilst giving the Board the benefit of a person's lived experience. Chelsia Lake is recommended to the Board as an Associate Director.

Action required by the Board

5. The Board is asked to endorse:
 - The appointment of Philippa Brice and Ellie Addison as Healthwatch Cambridgeshire and Peterborough Directors;
 - The new role description for Associate Director and
 - The appointment of Chelsia Lake as an Associate Director.

Authors

Val Moore, Chair

Sandie Smith, CEO

13th January 2021

Directors' Retirement and Reappointment Dates

Name	Role	Date Appointed	Retirement/ Reappointment Date	End of Second Term
Val Moore	Chair	Sept 2015	Sept 2018	Sept 2021
Susan Mahmoud	Director	Oct 2015*	Sept 2018	Sept 2021
Margaret Robinson	Director	Oct 2015*	Sept 2018	Sept 2021
Nik Patten	Director	Jan 2016*	Oct 2019	Oct 2022
Jonathan Wells	Director	Nov 2016	Nov 2019	Nov 2022
Saqib Rehman	Director	Mar 2019	Mar 2022	
Paul Jobling	Director	Nov 2019	Nov 2022	
Nadia Shaw	Director	Nov 2019	Nov 2022	
Ellie Addison	Director	Jan 2021	Jan 2024	
Philippa Brice	Director	Jan 2021	Jan 2024	
Chelsia Lake	Associate Director	Jan 2021	Jan 2022	

Members to serve for a term of three years with a maximum of two terms (i.e. six years maximum)

*Date appointed as Healthwatch Peterborough Director

Role Profile: Associate Director

Role:	Associate Director Healthwatch Cambridgeshire and Peterborough Board
Accountable to:	The Chair
Salary:	This is a voluntary position. Reasonable expenses will be reimbursed.

Associate Directors will be expected to:

- Contribute to the development of strategic plans to enable the organisation to fulfill its responsibilities.
- Ensure that patient and public interest is always at the heart of decision making with specific reference to seldom heard groups.
- Constructively challenge the performance of the organisation in meeting the agreed goals and improvement targets.
- Play an appropriate role in building external relationships with key stakeholders including the local Clinical Commissioning Group (CCG), GPs, secondary care, the local authorities, the voluntary and community sector and other stakeholders.
- Actively participate and/or chair sub-groups of the Board as required.
- Ensure that the organisation values diversity and demonstrates equality of opportunity in its treatment of staff and patients and in all aspects of its business.
- Act as an Ambassador for Healthwatch Cambridgeshire and Peterborough.
- Execute the role with the ethical responsibilities and standards set out in the Nolan Principles of Conduct in Public Life¹.

Healthwatch Cambridgeshire and Peterborough is an independent and politically neutral organisation. Serving elected representatives are considered to have interests that conflict with this required standard.

¹ <https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2>

Knowledge and aptitudes

- Support the values, ethos and objectives of Healthwatch Cambridgeshire and Peterborough.
- An understanding or interest in health, social care and wellbeing policy issues.
- Demonstrate awareness and understanding of the current health and social care environment and how services are provided.
- An understanding of customer focused service delivery and a commitment to high standards of service.
- Demonstrate a commitment to public engagement with specific reference to seldom heard groups.

Personal behaviour and style

- Passionate about promoting better outcomes in health and social care for all.
- Demonstrate strong commitment to equality and diversity.
- Open to learning and development, for self, staff and the Board.
- Time and commitment to effectively discharge the responsibilities of the post.
- Be IT literate.
- Live in Peterborough or Cambridgeshire.

As part of an innovative, committed Board you will receive in return:

- Induction to the Healthwatch role and our operations in Cambridgeshire and Peterborough.
- Insights and influence on health and social care systems locally, through the lens of people's experiences.
- A role in strategy development and supporting our inspiring staff and volunteers.
- Leadership opportunities to work with the Board and staff on a specialist interest topic or to champion a community.
- Reasonable expenses.

This role has been developed to allow the Healthwatch Cambridgeshire and Peterborough Board to benefit from the widest range of lived experience. It will be reviewed in December 2021.