

Actions from Board Meeting 14 11 2018					
Agenda Item	Topic	Action	Target Date	Responsibility	Update
6 19.09.18	Directors Reappointments	Update Director role description and recruit new Directors	February 2019	VM/SS	Role description revised and advert live on websites Interviews to be held in January 2019
8 19.09.18	CEO report	Report to the Board on the NHS dental services project	December 2019	CTJ	Updates included in CEO reports. For publication late January 2019
9 19.09.18	Engagement report	Director's interested in supporting the Huntingdon Patients Forum to notify SS	Ongoing	Board	None received to date
6 16.05.18	CQC ratings	SS to arrange for CQC rating trends and benchmarking to be included when this information is presented in 2019	May 2019	SS	
7 14.11.18	CEO report	Review the performance graphs and re-instate the regular Themes from experience board paper	January 2019	SS	Complete
14.11.18	Risk Register	Add risk register key, title and date labels	January 2019	SS	Complete
6 19.09.18	Directors Reappointments	SS to invite nominations from directors for the position of Vice Chair	October 2018	SS	Complete
18.07.18	Risk register	To add a feature to indicate changes in risk.	Sept 2018	SS	Complete

18.07.18	Patient experience data	To take list of surveys back to the management team to use in planning and communications.	Sept 2018	SS	Complete
18.07.18	Patient experience data	To send patient experience data to the Board	Sept 2018	SS	Complete
11 16.05.18	National Living Wage	General Purposes Group to discuss further the commitment to the National Living Wage.	July 2018	SS	Complete
11 16.05.18	Risk Register	SS to bring the Risk Register to the July Board meeting.	July 2018	SS	Complete
13 16.05.18	CCC Engagement contract	SS to add the contract as an Appendix to the Board papers on the website	June 2018	SS	Complete
6 16.05.18	Patient experience surveys	SS to draft a survey schedule	September 2018	SS	Complete