

Healthwatch Cambridgeshire and Peterborough

General Purposes Group Report

Purpose

1. This report updates the Board on the activities of the General Purposes Group, seeks new members and recommends approval of four policies.

Key issues

2. At its December meeting the Group reviewed its Terms of Reference and are satisfied these are relevant and appropriate. The Group does however require one or two more Directors as members.
3. The Group reviewed the organisation's risk register and are satisfied that this is accurate and up to date. No changes have been made.
4. The Group also considered the budget and received an HR update from the CEO.
5. The Group considered these four policies and feedback received from Directors and staff. Changes have been made to take account of all feedback and they are recommended for approval.
 - Reserves policy
 - Home working policy
 - Lone working policy
 - Expenses policy

Action required by the Board

6. The Board is asked to:
 - Nominate one or two Directors to join the group
 - Approve the policies as listed.

Authors

Nik Patten, Director

Sandie Smith, CEO

16th January 2019