

General Purposes Group Report

Purpose

1. This report updates the Board on the activities of the General Purposes Group.

Key issues

2. The group reviewed the budget position for the end of September 2019 and requested that a reviewed budget be considered at their next meeting. This reviewed budget will allow in-year changes to be included. The budget position has been updated to the end of month seven and is presented to the Board on this agenda.
3. The group received a report regarding organisational sickness levels and were satisfied that these are low. The group requested to see this figure benchmarked against other Healthwatch and to receive quarterly reports.
4. The group considered three policies and recommend these to the Board for approval:
 - Governance
 - Change Management
 - Performance and Review.
5. The policy review cycle will be discussed by the group at their next meeting.
6. Risk Register has been updated by the CEO and the group and is presented to the Board for their attention.

Action required by the Board

7. The Board is asked to:
 - Note the budget review
 - Approve the policies listed above
 - Consider the Risk Register.

Authors

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13th November 2019