

General Purposes Group Report

Purpose

1. This report updates the Board on the activities of the General Purposes Group. The group last met in person in August 2021.

Key issues

2. The group discussed the annual pay review and have made a recommendation to this Board for consideration.
3. The budget position for the end of July 2021 (see Appendix 1) was presented to the group and discussed. Expenditure and income are as expected at this point in the year.
4. The group has reviewed the risk register and is assured that risks are identified, mitigated and appropriately scored. The risk register is presented to this Board meeting for information.
5. The group also considered these policies and recommends them to the Board for approval:
 - Expenses
 - Bad weather
 - Bullying and harassment
 - Alcohol and drugs
6. Three of the four Directors on this group, including the Chair, end their terms of office in September. Two Directors have indicated attendance at the October meeting. Saqib Rehman has agreed to chair.

Action required by the Board

7. The Board is asked to:
 - Note the financial position at the end of July 2021
 - Consider the risk register
 - Approve the four policies listed.

Authors

Nik Patten, Director

Sandie Smith, CEO

15 September 2021

