

# Healthwatch Cambridgeshire and Peterborough

## General Purposes Group Report

### Purpose

1. This report updates the Board on the activities of the General Purposes Group and recommends the budget for 2019/20 and approval of four policies.

### Key issues

2. At its February meeting the Group considered a draft budget for 2019/20 (attached) and recommends this to the Board for approval.
3. The group discussed the drafting of a new strategy. The process will be recommended to the Board and discussed in further depth at the next development session. The proposed timescale sets a consultation period early in the summer, with a final strategy ready for Board approval in September. The group will ensure that the existing strategy is fit for purpose in the interim.
4. The Group considered these five policies and feedback received from Directors. Changes have been made to take account of all feedback and they are recommended for approval.
  - Time off in lieu policy
  - Annual leave policy
  - Harassment and bullying policy
  - Alcohol and drugs policy
  - Health and safety policy
5. The group is also overseeing arrangements for this year's AGM which will be held in July in Chatteris.

### Action required by the Board

6. The Board is asked to:
  - Approve the budget for 2019/20 and
  - Approve the policies as listed.

### Authors

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